



Developing an Outcomes Assessment Plan Syllabus

Contact Information

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General Information

This independent eLearning course is designed for program officials, site visitors, or sponsoring institution administrators who desire to learn more about student learning outcomes assessment. The course provides an in-depth review of outcomes assessment utilized in continuous quality improvement for educational programs. Course objectives are identified below. During this 1.75 credit hour course, you will define outcomes assessment, its importance in student learning and program improvement, and ultimately develop or revise your program's assessment plan according to the 2021 Standards for an Accredited Educational Program. All the materials needed to complete the course are available in the online format in the LINK LMS portal.

Expectations and Goals

All course participants are expected to complete all assignments and materials. Upon successful completion, participants will receive 1.75 ASRT approved Category A credit hours. This course is designed to enable a comprehensive understanding and application in developing an outcomes assessment plan evaluating student learning in accordance with the 2021 Standards for an Accredited Educational Program.

Course Objectives

At the end of the course, participants will:

- Define outcomes assessment and its importance.
- Compare and contrast program effectiveness and student learning outcomes data.
- Identify the required components in an outcomes assessment plan.
- Critique various outcomes assessment plans.
- Develop or revise a program's outcomes assessment plan.
- Analyze data sets and develop action plans based on results.
- Create documents that demonstrate program compliance with the JRCERT (Joint Review Committee on Education in Radiologic Technology) Standards.

Course Materials

Required Materials

The required learning materials are all included in the course within LINK LMS. You are required to have internet access but can view the course on any computer or mobile device. The free mobile app is Go.Learn.

Required Text

None

Course Assignments

Assignments:

Since this is an independent eLearning course, all activities are automatically evaluated, and immediate feedback provided.

Course Evaluation:

Participants are required to complete the course evaluation upon conclusion of the course. **It must be completed prior to attempting the post-test.** The evaluation is completely anonymous and constructive feedback for course improvement is strongly desired.

Exams:

There is a post-test quiz at the conclusion of the course. It is available through the LINK LMS course. It includes 14 multiple choice and/or true/false questions. The questions may have only one correct answer or multiple correct answers. The questions will include content from the entire course module and associated materials.

Participants are required to achieve a score of 75% or higher within THREE (3) attempts.

Course Grading

This is a Pass/Fail course with a few assignments included in this course to enhance the participant's learning. Assignments need to be completed PRIOR to the participant beginning the post-test.

Course Schedule

Topic	Reading	Exercises/Assignments
Intro and Basics of Assessment	Module 1	Lesson 1
Types of Assessment	Module 1	Lesson 2
Assessment Cycle	Module 1	Lesson 3
Mission and Goals	Module 2	Lesson 4
Student Learning Outcomes	Module 2	Lesson 5
Measurement Tools	Module 2	Lesson 6
Data Collection and Analysis/Conclusion	Module 3	Lesson 7

Exam Schedule

Date	Subject
Conclusion of all assignments	There will be a 16-question post-test quiz at the conclusion of the course covering all included information.

Learner Support

CE Requirements

This course has been approved for 1.75 ASRT approved Category A continuing education (CE) credits. The credit hour determination is based on the ARRT policies for recognized continuing education evaluation mechanisms (RCEEM) and is NOT determined by the JRCERT.

To obtain these CE credits, you will need to complete all assignments, as well as attain a score of 75% or better within 3 (three) attempts on the post-test. **When viewing the modules, participants must watch EVERY SLIDE IN ITS ENTIRETY for the LMS platform to recognize the activity as complete.** Upon successful completion of the course, evaluation survey, and passage of the post-test, you will be awarded a certificate of completion for your records. This PDF certificate can be printed off for your CE documentation directly from the LINK LMS portal. The JRCERT does NOT submit this information to the American Registry of Radiologic Technologists (ARRT), American Society of Radiologic Technologists (ASRT), or Medical Dosimetrist Certification Board (MDCB). This course is eligible for continuing education credit only once a biennium.

Technology Assistance

The HelpDesk is available during normal business hours, 8:30am-4:30pm CST Monday-Friday. The HelpDesk can be reached at 312-704-5300 or tleggett@jrcert.org. The HelpDesk may also be accessed while in the LINK LMS platform by clicking on the blue Help button on the lower left side of the page. A hyperlink to the LINK Learner Guide is also located in the “File Repository” within LINK.

Please make sure to utilize the support resources prior to contacting the HelpDesk. **If you contact the HelpDesk after hours, your request will be addressed the next business day.** The HelpDesk is here to assist with technical questions. Please make sure to include your full name when submitting a HelpDesk ticket. Any questions regarding course content should be directed via email to the course facilitator through the LINK course.

Course Access Information

You will access the course via the JRCERT LINK Learning Management System (LMS). The address is [HERE](#) or at jrcert.docebosaas.com. Your username and password have been emailed to your email account in the JRCERT database. Please log into the course early in the week to ensure accessibility to the course. Once you have entered the course, you will find a short how-to guide and video providing an orientation to the LINK LMS portal. The materials can also be located on the JRCERT website at www.jrcert.org. The technical requirements for the LINK LMS platform can be located at <https://www.docebo.com/online-training-lms-system-requirements/>. **It is imperative you review these requirements before starting the course or you may encounter issues.**

Course Policies

Responsiveness Policy

Since this is a self-paced eLearning course, there are no assigned course facilitators. In the event you need assistance or have a question regarding the course, feel free to contact the JRCERT office at tleggett@jrcert.org.

Diversity and Etiquette

It is the responsibility of the instructor and the participant to foster and maintain a harmonious, non-threatening and non-discriminating environment in the online forum. Although participants are encouraged to express their ideas freely, the course facilitator/instructor will be vigilant against any inflammatory and demeaning statements or arguments that may promote hate toward people, beliefs, and ideals. The JRCERT accepts diversity as part of the community environment; therefore, all individuals regardless of their ethnicity, beliefs, age, gender, and lifestyle, are to be respected as equal and contributing partners of our society. Further Netiquette Guidelines are available in the LINK platform in the “File Repository” section on the bottom left of the course Home Page.