A MESSAGE FROM THE CEO

The JRCERT Board of Directors and Staff would like to extend a heartfelt “thank you” to our amazing site visitors. We continue to fulfill the mission of our organization due to your unwavering support and dedication to the educational process during these unprecedented times. Again, thank you for your service and support of programmatic accreditation.

Leslie

SITE VISIT MODIFICATIONS

The JRCERT continues to allow numerous modifications in response to the pandemic, including but not limited to the site visit. Many clinical settings are not permitting visitors; therefore, the clinical visit may be performed virtually. Additionally, the site visit may be performed in a hybrid fashion after consultation with JRCERT Executive Staff, program faculty, and the site visit team. A hybrid site visit consists of one site visitor on campus and the other site visitor conducting the visit virtually. The site visit team will utilize the JRCERT’s video conferencing system to conduct all virtual aspects of the review. The JRCERT does not allow fully virtual site visits.

Additional information may be found in Policy 11.600 and in the Hybrid Site Visit Guidelines.

JRCERT HEALTH AND SAFETY GUIDELINES FOR ON-SITE EVALUATIONS

Please click here for a flyer with the JRCERT’s health and safety guidelines for on-site evaluations.

“The JRCERT is committed to excellence in education and believes that educational quality cannot be compromised. Integrity and high ethical principles are the fundamental values that guide the JRCERT in a fair and unbiased accreditation process. The JRCERT is committed in assuring that these core values are reflected throughout the site visit by respecting and protecting the rights of students and assuring patient safety.”
**TRAVEL AGENCY HOURS**

Premier Travel Management’s current office hours are 8 am to 6 pm, M-F.

Travel Assistance is available outside of published office hours; however, this option should be limited to travel emergencies.

**Premier Travel Management**
(312) 427-8400
agents@premiertm.com

**NOTE:** During the pandemic, please do not make travel arrangements prior to contacting the JRCERT to confirm the site visit will be performed as scheduled.

**IMPORTANT TRAVEL INFORMATION**

- Airlines will require all passengers to wear face coverings – please check each airline’s website prior to travel for the most up-to-date policies in effect.
- Airlines are restricting the service of food and beverages on flights – again, please check the airline website for specific information prior to your flight.
- Airport check-in and boarding procedures have changed to provide for compliance with social distancing requirements.
- Information on cleaning procedures and other sanitation methods in place is readily available on most vendor sites.
- Be sure to research regulations in effect at any location to which you are traveling as they differ greatly by locale.
- More information can be found [here](#).

**TEMPORARY DISTANCE EDUCATION**

Programs may continue to offer distance education delivery (hybrid or fully online) without JRCERT approval until December 31, 2021. After January 1, 2022, programs that wish to continue to utilize distance education will need to submit a formal request to the JRCERT for approval.

[The JRCERT Distance Education Best Practices guide](#) became available to programs in Fall 2020. The site visit team may find this to be a valuable resource to direct program faculty who are temporarily utilizing DE because of the pandemic.

**REAL ID COMPLIANCE**

The Department of Homeland Security (DHS) has extended the REAL ID full enforcement date to May 3, 2023, due to circumstances resulting from the ongoing COVID-19 pandemic. More information may be found [here](#).
SITE VISITOR WORKSHOPS

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Prior to attending a site visit under the 2021 Standards, site visitors will be required to do one of the following:

- Attend a site visitor workshop that includes the 2021 Standards.
- Attend an Accreditation Seminar that includes the 2021 Standards. Please register with Janet Luczak at jluczak@jrcert.org.
- Completion of the eLearning course, Interpreting the JRCERT 2021 Standards for an Accredited Educational Program, which is offered monthly. Please register with Janet Luczak at jluczak@jrcert.org.
- Completion of the eLearning course, Applying the JRCERT 2021 Standards During a Site Visit, which will be available October 2021.

REVIEW OF THE DATABASE DURING A SITE VISIT

Consistent with Objective 1.7 of the 2021 Standards, the site visit team will conduct a review of the database during the on-site evaluation to assure that affiliation agreements, accreditation documents, and ARRT registrations and/or unrestricted state licenses are current.

ELECTRONIC REIMBURSEMENTS UPDATE

Please note that we have made a few important changes to the reimbursement guidelines:

Detailed receipts for all expenses claimed must be submitted with the expense voucher within 14 days of the site visit. Please e-mail the voucher and copies of all receipts to mail@jrcert.org.

Reimbursements are now made electronically with payments deposited directly into a bank account. All site visitors will be required to create a free Bill.com account. Further information and a step-by-step guide to setting up the account will be provided upon submission of an expense voucher.